

DEERHURST PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday, 23 January 2019, in Apperley Village Hall.

PRESENT:

Councillors: L Attard – Chairman
J Pollard
B Oldham
J Smith
A Wilkes
Mrs F Wallbank – Clerk
County Councillor P Awford
Parishioners: 5 (some partial attendance)

1 APOLOGIES: Borough Councillor Waters

2 DECLARATION OF INTEREST: None

3 MINUTES OF MEETING:

The minutes of the meeting held on the Wednesday 26 November 2018, having been circulated with the agenda were agreed and signed.

4 PUBLIC COMMENT: Comments were received concerning agenda item 7.4 and 7.5.

5 COUNTY COUNCILLORS REPORT:

- Met with the new Stakeholder Manager for Deerhurst – Craig Freeman
- New Communications Manager for Gigaclear is Ben Stone and they have toured the area
- TBC having a “shake-up” of the planning department
- Feels there is no need to hold up the Local Plan until after the elections

6 BOROUGH COUNCILLORS REPORT: Not present

7 PLANNING:

7.1 Applications: None

7.2 Decisions:

18/01126/FUL Woodbine Cottage, Walton Hill, Deerhurst: Demolition of existing dwelling & outbuildings and proposed replacement dwelling & garage – **Granted**

18/00938/FUL The Dutch Barn, Sawpit Lane, Apperley: Conversion of barn into dwelling house and all associated works - **Refused**

7.3 Appeals: None

Appeal Decisions: None

7.4 Proposed Garden Village – development of over 3,000 homes: Nothing to report

7.5 Neighbourhood Plan (NP): The Chairman said that he had received an email from Sue Baldwin with several questions and he suggested we went through them point by point:

1. Formal adoption of the Steering Group by the PC – Councillor Pollard said he was happy to attend the meetings as a representative of the PC. Sue Baldwin gave the Chairman a list of representatives on the Steering Group
2. Contact address for the NP to publicise to community – see point 3
3. Neighbourhood Plan page on PC website – The Clerk said that this would not be a problem and the PC used the Community website. Sue Baldwin felt the current PC pages on the community website were “clunky” and dated. The consensus of the NP Steering Group that the PC needed a new website which could be paid for out of the grant money for a Neighbourhood Plan. Costs could be in the region of £400-£600 with an annual cost for maintenance of around £200. The Chairman asked Sue Baldwin to obtain three quotes and bring back to the next PC meeting

4. Treasurer – it was agreed that the Clerk would handle any finances in connection with the NP
 5. Reporting back to PC – Mike Couzens said he would be happy to send in a written report to the PC prior to the monthly meeting.
 6. Approval of leaflet for distribution – This will have to wait until the new website has been created
- Next meeting Tuesday, 29 January 6.30pm at the Cricket Club

8 FINANCIAL MATTERS:

8.1 Accounts for payment and receipts:

Payments authorised before the meeting:

Countrywide – grass cutting carried out

On 31 October	125.00		
	<u>VAT 25.00</u>	150.00	Via Bank Transfer

John Preece & Sons: Cut roadside grass

Verges	360.00		
	<u>VAT 72.00</u>	432.00	Via Bank Transfer

Payments to be authorised at the meeting:

Mrs F J Wallbank –

Salary for 1-31 January	337.98		
Less Tax	67.60	270.38	Via Bank Transfer

Inland Revenue – Tax for FJW		67.60	Cheque No: 000884
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Apperley Village Hall:

Meeting held 23.1.19	15.00		
Public Meeting held on 11.12.18	<u>16.00</u>	31.00	Via Bank Transfer

Mrs F J Wallbank:

Expenses for period April '18 to January '19

Photocopying (see attached)	13.50		
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Stamps	15.00		
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Room hire for the period

1.4.18-31.3.19	50.00		
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1/3 cost of Office 365 renewal	26.66		
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1/3 cost of document wallets	7.65		
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1/3 cost of 5 reams of paper	7.32		
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Printer cartridges	49.99		
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	VAT 10.00	180.12	Via Bank Transfer
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CPRE Annual subscription		36.00	Cheque No: 000885
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Total:		£585.10	
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Receipts:

Ashleworth Youth Football Club

For matches in October, November & December	15.00		
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Total Receipt:	£15.00		
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8.2 Financial Statement: The Chairman signed the statement for the end of December 2018.

8.3 Draft budget 2019/20: The Clerk had circulated a second draft. The Councillors agreed the following:

- make a provision in the budget for a donation towards the Neighbourhood Plan of £1,000
- precept for 2019/20 would be £7750
- funds were available to pay for the costs of preparing a new website up front

9 MATTERS ARISING

9.1 Apperley Village Hall: Nothing to report

Playing Field: Nothing to report

Play Area: Nothing to report.

Allotments: Nothing to report.

9.2 Highways:

VAS Unit: Councillor Pollard had circulated his fortnightly reports – the Chairman again expressed his sincere thanks to Councillor Pollard for all work he has done. The Quarterly Report had been sent to the Police Commissioner.

Clerk to chase up the Community Speed Watch team and invite the Police to the next PC meeting to discuss the speeding along the B4213 and recent spate of burglaries in the Village.

Gabb Lane: The road was closed whilst Highways re-established one of the drains

Graffiti: On the sign at the junction of Sawpit Lane and the B4213 and the Road Closed sign. CC Awford to report.

Concrete and Metal Lids: Councillor Pollard had asked Highways to replace the lid opposite Holly Tree Cottage

9.3 Public Rights of Way: Councillor Pollard nothing to report.

9.4 Broadband: Councillor Pollard gave an update on the current situation:

- Wightfield Manor is connected
- Having refused to connect a house for which two pots (including one extra) had been provided, Gigaclear had now moved both pots to where they would make the connection.
- Tidying up works still need to be done

9.5 Removal of telephone kiosk: The Chairman said that despite TBC admitting it was their fault that the kiosk was removed he had emailed BT but had not received a reply. CC Awford said that he would take this up with TBC.

10 CORRESPONDENCE: Any Other Correspondence:

Resignation of Councillors: The Chairman reported that Councillors Checkley and Ridal had resigned as a Councillors and he would like to personally thank them for their contributions as Councillors. Clerk to thank them via email on behalf of the Councillors.

11 MATTERS RAISED FOR NOTIFICATION:

12 DATE FOR NEXT MEETING: Wednesday, 27 February 2019 commencing at 7.15pm.

The meeting closed 8.39pm.