

DEERHURST PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday, 10 July 2024 in Apperley Village Hall.

Present: Len Attard – Chairman
Laura Bromberg
Matt Dimond-Brown
Jim Pollard
John Rutter
Jonathan Smith
Fiona Wallbank – Clerk

Members of the Public: 2 (partial attendance)

1 APOLOGIES: Councillor Oldham and CC McLain.

2 MINUTES OF MEETING: The minutes of the meeting held on Wednesday, 12 June 2024, having been circulated with the agenda were agreed and signed

3 DECLARATION OF INTEREST: Councillor Smith in agenda item 6.5

4 PUBLIC COMMENT: Received regarding agenda item 6.5

It was agreed to bring agenda item 6.5 forward:

An application form had been submitted from Chris Mundy applying for CIL money for a new pump. The Councillors went through the application.

The Chairman proposed that the Parish Council supports the application for the sum of £3288 inc VAT. The proposal was seconded, and all Councillors voted in favour of the application. The Chairman thanked Councillor Dimond-Brown for preparing the on-line form.

Councillor Dimond-Brown asked the Clerk to minute that his efforts on the CIL application process were not fully appreciated. **It was agreed that evidence would be retained as to why the grant had been awarded, and its 'reach'. All CIL grants will report back on impact approximately 6 months after being awarded.**

5 REPORT FROM COUNTY COUNCILLOR MCLAIN: [Link to report:](#)

Councillor Dimond-Brown would like to promote the Robin Service for the Parish. **Clerk to get in touch to seek more details.**

REPORT FROM BOROUGH COUNCILLOR MCLAIN:

- Due to the Election not much has been going on at TBC as all meetings have been stopped. Next full Council meeting September.
- The consultation re the proposed name change from TBC to North Gloucestershire has been extended to 31 July 2024.
- Re the planning Application for land off Cursey Lane, Highways has objected to the application.

6 PLANNING

6.1 Applications: None

6.2 Decisions: 24/00363/LBC Notcliffe House Walton Hill Deerhurst: Replacement windows to front of main house - **Granted.**

6.3 Appeals: None Appeal Decisions: None

6.4 Neighbourhood Plan: Councillor Bromberg reported the new NDP grant money for this year has been awarded.

Planning Consultant Lee Searles has produced a report, checking each policy against its evidence base. At the recent NDP meeting, it was agreed that Lee Searle will now begin to implement the suggested changes (using days allocated in line with his quotation).

6.5 CIL: See above.

7 FINANCIAL MATTERS:

7.1 Accounts for payment and receipts:

	Item	Expenditure	Income	Comment
1	Clerk's salary – July Back pay for period 1 April to 30 June Less Tax	460.42 23.73 <u>39.20</u> 444.95		To be paid
2	Inland Revenue	39.20		To be paid
3	AVH – Meeting 12.6.24	12.00		To be paid
4	Countrywide Grass Cutting 6 & 18 June	236.66 <u>VAT 47.33</u> 283.99		To be paid
5	County Building Supplies: Sand for Play Area	73.30 <u>VAT 14.66</u> 87.96		To be paid
6	Ken Preece & Sons: 14.6.24 roadside verge cut	400.00 <u>VAT 80.00</u> 480.00		To be paid
7	Hags-SMP Ltd: Parts for Hags unit	472.84 <u>VAT 94.56</u> 567.40		To be paid
8	Interest – 90 Day Lloyds Account for June		62.26	
	Total	£1915.50	£62.26	

	Item	Expenditure	Income	Comment
1	Clerk's salary – August Less Tax	460.42 <u>34.60</u> 425.82		To be paid
2	Inland Revenue	34.60		To be paid
3	AVH – Meeting 10.7.24	12.00		To be paid
4	Countrywide Grass Cutting 2 x July	236.66 <u>VAT 47.33</u> 283.99		To be paid
5	Systemforce IT: Renewal of website domain for the period 1.7.24-30.6.25	99.00 <u>VAT 19.80</u> 118.80		To be paid
6	Systemforce Ltd: Hosting apperleydeerhurst.co.uk for the period 22.6.24-21.6.25	25.00 <u>VAT 5.00</u> 30.00		To be paid
7	Interest – 90 Day Lloyds Account for July		83.73	
	Total	£932.21	£83.73	

7.2 Financial Statement: Was agreed and signed by the Chair.

7.6 Finances – Six month spend: The Clerk had circulated an updated six-month spend. The Councillors were happy with the forecast. **NDP forecast income is to be added (as NDP actual**

expenditure is included). This will ensure that the income and expenditure streams are consistent.

7.7 Financial regulations – Update from NALC: Clerk circulated the revised Financial Regulations to all Councillors. **It was agreed to adopt them.**

8 MATTERS ARISING

8.1 Apperley Village Hall: Nothing to report.

Dog Waste Bin – Carpark: Still awaiting installation.

Allotment: Allotment No 1 had been reallocated however Allotment No 13 was still vacant.

Play area: Nothing to report.

Playing Field: Nothing to report

8.2 Highways: Councillor Pollard reported:

- He had met with Max Kelly and James Boon and looked at the pole for the Community Speedwatch Camera. **It was agreed that an extension to the pole was required, and this would be actioned by GCC.**
- They had looked at the flooding at Moores Ground and had previously met with Matt Rymer on site to look at conducting work on the ditches and jetting the drains.
- They had looked at the potholes in Deerhurst with a view to having them filled prior to the Flower Festival at the end of the month.

The Chairman reported that he had had another very near miss on the B4213 in the dip following the turning to Deerhurst Walton. He is very shocked to think that Gloucestershire Highways feel there is no problem.

Councillor Bromberg had received a chasing email from Alison Beddoes to see if any discussion had taken place about Hoo Lane at the last meeting. **Councillor Pollard agreed that he would follow this up with Alison.**

8.3 Public Rights of Way: Councillor Pollard reported on Fix My Street a loose step on a style on the Severn Way – this had not been refixed.

8.4 Risk Assessment for Pond at Village Hall: Councillor Oldham not present.

8.5 Housing Needs Survey: Councillor Bromberg reported that she and Councillor Dimond-Brown have agreed to meet Tim Gwilliams (GRCC) on 26th July.

Councillor Pollard reported following the on-line seminar he had an offer from Tim Gwilliam to visit the Village along with Barbara Pond. He had taken them to various sites in the Parish and Tim Gwilliam had sent an email following the visit which had been forwarded to the Councillors for their information. Going forward the survey would be called an Affordable Housing Needs Survey rather than a Housing Needs Survey which was misleading. Councillor Bromberg and Dimond-Brown expressed their surprise that Councillor Pollard had already met with Mr Gwilliam as they thought that it was agreed at the June meeting that they would lead on this matter. **It was agreed that Councillors Bromberg and Dimond-Brown would still meet with Mr Gwilliam on the 26 July along with Councillor Pollard.**

8.6 Vacancy for new Clerk – Clerk retiring: Councillor Bromberg said that she was happy to work with the clerk to advertise the post and collect applications. After the closing date, she would contact other Councillors to arrange interviews.

The Chairman confirmed that he would be standing down as Chairman and Councillor. Councillor Bromberg said, that as long as any other Councillors were not interested in the post, she would be prepared to stand for the role of Chair, and Councillor Oldham was prepared to stand as Vice-Chair.

8.7 Emergency Plan: Defer to the September meeting.

8.8 Community Speedwatch Camera Signs: **It was agreed that the Parish Council would obtain the two free Speedwatch signs and these would be placed on the existing poles that were used for the VAS signs at either end of the Village.**

8.9 Asset Register: A revised draft Asset Register had been circulated to the Councillors for comment. This had been updated accordingly and it was **agreed that the current assets totalled £79,679.**

9 CORRESPONDENCE:

Tennis Courts: Email from Mr Milner had been circulated prior to the meeting. It stated that the DPPFA, are planning to spend money to freshen up the Apperley tennis court, ie clean the surface, re-colour the court in two-tone green and re-paint the line markings. The work will cost around £3000 +VAT and hoped it would be done in September. **It was agreed that as the tennis court was sited on land owned by the Parish Council the PC were able to claim back the VAT element of the invoice. Clerk to inform Mr Milner.**

10 MATTERS RAISED FOR NOTIFICATION: None

11 DATE FOR NEXT MEETING: Wednesday, 11 September 2024 at 7.15pm

Close of meeting 20.50pm